



JCIHK E-bidbook Seminar II
17 July 2017

JCI Creed

We believe:

- That faith in God gives meaning and purpose to human life;
- That the brotherhood of man transcends the sovereignty of nations;
- That economic justice can best be won by free men through free enterprise;
- That government should be of laws rather than of men;
- That earth's great treasure lies in human personality;
- And that service to humanity is the best work of life.

JCI Mission

To provide development opportunities that empower young people to create positive change.

JCI Vision

To be the leading global network of young active citizens



JCIHK E-bidbook Seminar II
17 July 2017



Presentation by
National Records & Recognition Director
Winita Yeung



Please Alert



**31
Aug**

Successful Award Judges attend
the Judging Briefing Session



**21
AUG**

Submission of e-bidbook to
JCI Platform (softcopy) with
one hard copy duly signed by
LOM President to NRRD
no later than 8:00pm



**7
AUG**

Deadline of submission for
Pre-Entry form &
Nomination of Award Judges
(on or before 11:59pm)



**17
JUL**

JCI Award platform opens for access
(Login at : www.jci.cc)



START HERE



**24
SEP**

The 51st National Convention
Award Presentation Ceremony



**3
SEP**

Award Judging Day





Individual Awards

Group I (Individuals)

- I.1 Most Outstanding Senator ★
- I.2 Most Outstanding Trainer ★
- I.3 Most Outstanding Member
- I.4 Most Outstanding New Member
- I.5.1 Most Outstanding Chapter President
(25–55 members)
- I.5.2 Most Outstanding Chapter President
(56–90 members)
- I.5.3 Most Outstanding Chapter President
(91+ members)

Note : Above awards will be judged by National Executive Committee

Group II (Individuals – NOM)

- II.1 Outstanding NOM ExCom Member Award
- II.2 Outstanding NOM Director/Officer Award



Project Awards

Group III A (for LOMs)

- III.A.1 Best Publication Award ★
- III.A.2 Best E-Marketing Award ★
- III.A.3 Best Community Empowerment Program
- III.A.4 Best Long-term Community Development Program
- III.A.5 Best Economic Development Program
- III.A.6 Best Personal Skill Development Program
- III.A.7 Best Inter-organization Collaboration Program
- III.A.8 Best Sustainable Development Program ★
- III.A.9 Best Corporate Communication Program ★
- III.A.10 Best Growth & Development Program
- III.A.11 Best Global Goals Project
- III.A.12 Best Corporate Social Responsibility Program
- III.A.13 Best Mainland Affairs Program ★
- III.A.14 Best Local Peace Project **NAME CHANGE**
- III.A.15 Best New Project ★
- III.A.16 Best JCI Members Development Program ★ **NEW**
- III.A.17 Best of the Best

Note : Above awards will be judged by successful award judges from Chapters (except Best of the Best)

★ This award will be granted by JCIHK only



Special Awards

Group III B (for LOMs)

- III.B.1.1 Best Chapter of the Area (25–55 members)
- III.B.1.2 Best Chapter of the Area (56–90 members)
- III.B.1.3 Best Chapter of the Area (91+ members)
- III.B.2 Outstanding Progressive LOM Award ★
- III.B.3.1 Award for LOM with the Best Contribution in NOM Activities (25–55 members) ★
- III.B.3.2 Award for LOM with the Best Contribution in NOM Activities (56–90 members) ★
- III.B.3.3 Award for LOM with the Best Contribution in NOM Activities (91+ members) ★
- III.B.4 The Best NOM Project hosted by LOM(s) ★

Note : Above awards will be judged by National Executive Committee

Award Year :

From 16 August, 2016 to 21 August, 2017
(for Projects Award)



JCI Hong Kong Award Manual

Awards Manual 2017

- **Only 1 entry for each award**
- **1 project for 1 entry**

Remarks :

Download the full version of
JCI Hong Kong Award Manual 2017 on
JCI Hong Kong website

Chapter Levels

**For Most Outstanding Chapter President and
Best Chapter of the Area ONLY**

Level 1:
25-55 members

Level 2:
56-90 members

Level 3:
91+ members

New Award Category

III.A.16 Best JCI Members Development Program

Definition: This award is for the recognition of the most outstanding project or program which had provided training to JCI Members and help them create positive change.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, Planning, Finance and Execution	20
JCI Members Participation	15
Skills Development and Program Effectiveness	25
Impact on JCI Members	20
Long-term Impact of the Program	20

Note: This award will be granted by JCIHK only.

General Violations

(PENALTY POINTS: Maximum 20 points)

If any LOMs / persons violate any of the following rules, penalty marks will be deducted:

- Inadequate use/inadvertent mistakes/missing information on any e-bid book cover and/or in Basic Information (1–3 points will be deducted from that particular entry subject to the decision of the panel of Judge).
- Late submission of pre-entry information (5 points will be deducted from each concerned entry).
- Requirements to appoint and furnish awards judges not met by LOM (3 points will be deducted from all entries by the LOM).

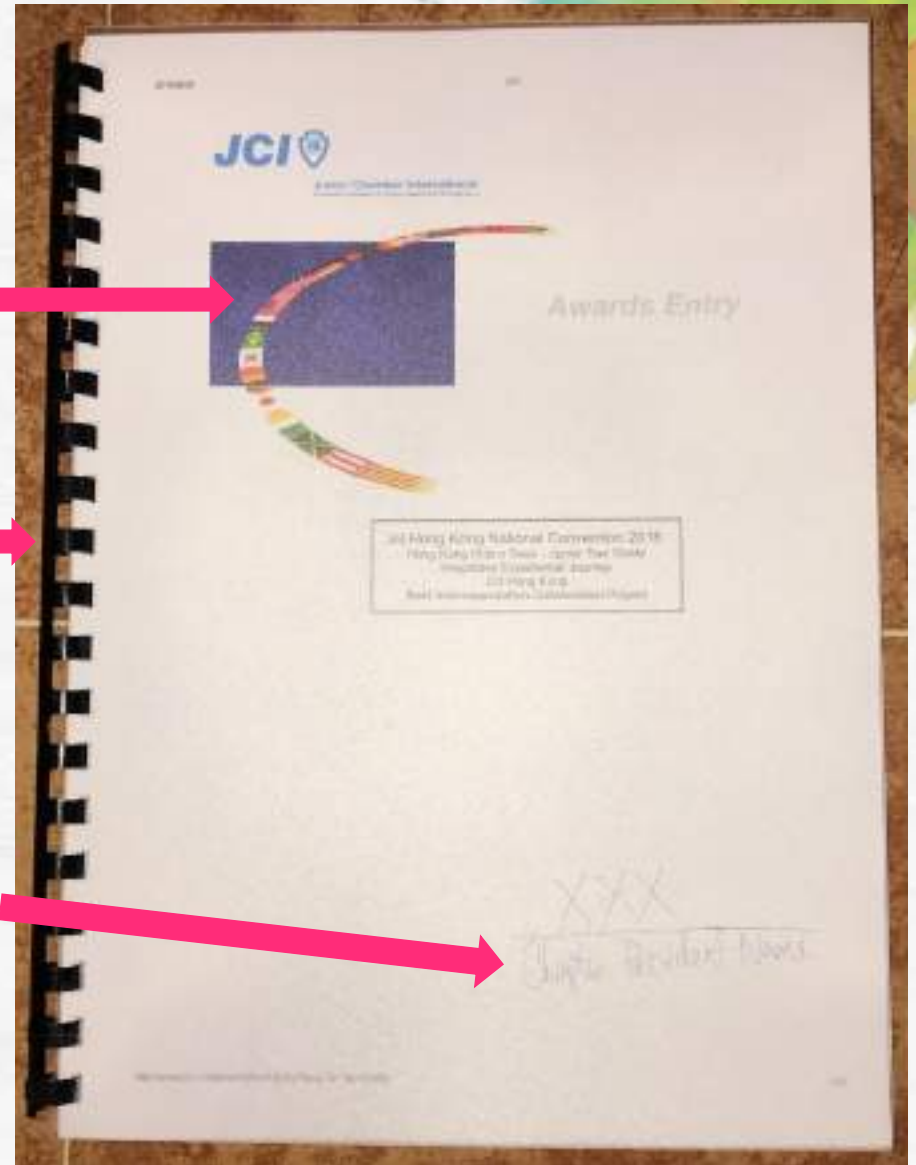
- Anyone of the nominated judges do not join the Award Judge Briefing Day
(1 point will be deducted from all entries by the LOM).
- Anyone of the nominated judges do not report on time on Award Judging Day (3 points will be deducted from all entries by the LOM).
- Late submission of hardcopy (5 points will be deducted from that particular entry).
- Submitted hardcopy must follow below requirements (3 points will be deducted from that particular entry if anyone of the requirement is violated).
 - i. Use original cover by JCI system, any additional cover (included front and back cover) which indifferent to the JCI system style will not be accepted.
 - ii. Use spiral bind.
 - iii. President's signature on the cover page.



Use original cover by JCI system, any additional cover (included front and back cover) which indifferent to the JCI system style will not be accepted.

Use spiral bind.

President's signature on the cover page.





Judges

NRRD will invite nomination of judging members from LOMs before the end of August 2017. All judging members:

(i) should have not less than **2 years** of JCI experience.

OR

shall have been the **board member** or **current member in the board** of his/her local chapter.

AND

(ii) The nominated judge should have **either judging experience OR experiences in bid book compilation**. However, he or she must not be the current President of the LOM or the member of the National Board of Directors. If there is **more than one nomination** in one chapter, one of them could be **without judging experience** while the other one should have either **judging experience OR have experience on bid book compilation**.

Judges

If the chapter was **set up 5 years or less**, the judging member requirement as below.

The judging member shall have been in the board at least **1 year** of his/her local chapter (not included the current President of the LOM or the member of the National Board of Directors).

***National Board Members have the right to give waiver to the judging members, but the nominee need to provide simple portfolio.*



Submission

ATTENTION!



Awards

Submission Requirements

- Use cover page provided by NOM
- Completed Basic Information
- Plain Layout is preferable
- 4 images in each session (A4 size)

Submission



Softcopy

For JCI Awards (submitted in jci.cc/hongkong)

- Each e-bidbook must be uploaded to the JCI platform (www.jci.cc)
- With an approved electronic entry generated by JCI award system in pdf version
- Save the soft copy in memory stick

For JCI Local Awards (using the cover templates in word format)

- Each Local Awards have to save in pdf version
- Save the soft copy in memory stick



Submission

ATTENTION!

Hardcopy

- **Only system generated hard copy** is acceptable.
- Awards entries must be created and edited by **using the software on the JCI website.**
- Must **be certified, true and correct by the LOM President no later than 8:00 p.m. on 21 August, 2017 (Monday) and dated, signed by NRRD Winita Yeung or Chamber Office Staff** for acknowledgement.
- 5 marks will be deducted for all entries from the chapter for late submission.

Submission

ATTENTION!

When?

- 21st August, 2017 (Monday)
- No later than 8pm (**rthk.hk** time announcement)
- By Hard Copy (5 Marks will be deducted if late submission, **Hard copy will not be accepted after 8pm of the day.**)

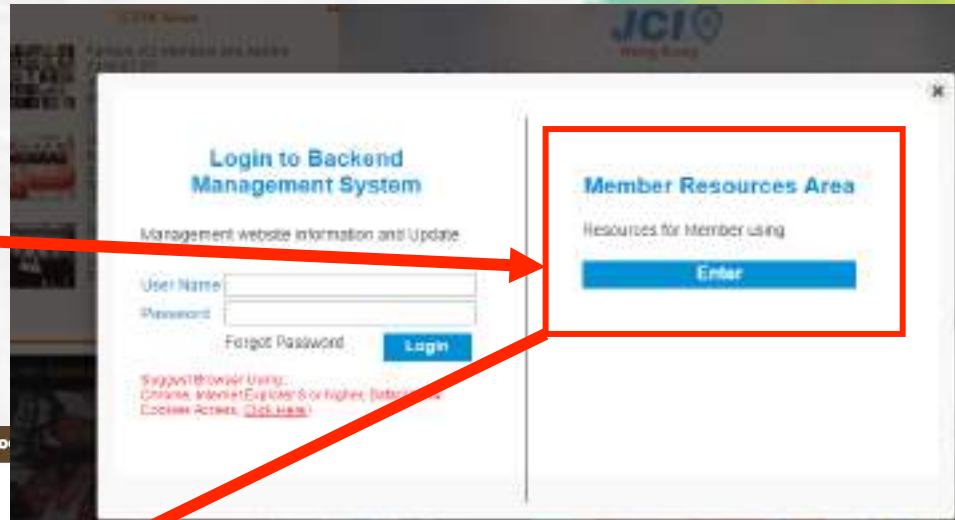
How?

- **Create & Edit Entry :**
 1. by the web tool (www.jci.cc)
 2. by the format system generated
- Confirm your online entry by 21st August, 2017 (8pm)
- Submit hard copies to JC office with electronic copy (USB Drive as backup)
- Completed entry must be approved by LOM Ps



REFERENCE

<http://www.jcihk.org/>



Records & Recognition

- Administration
- Membership
- **Nomination Area**
- **Records & Recognition**
- Treasury
- Strategic Planning Committee
- Resources (JC Song, Music, PMO Video)
- JCIHK Calendar
- JCI Hong Kong Sales & Rental Items
- JC Library Index
- JC Library 1
- JC Library 2
- JC Library 3

Document	Format
JCIHK Past National President List - Chinese (updated on 1 Jan 2017)	DOC
JCIHK Past National President List - English (updated on 1 Jan 2017)	DOC
2017 NOM Calendar & Deadlines (Update on 27th Mar)	PDF
2017 Mailing Cut off Dates	DOCX
2017 JCIHK Attendance List - Chinese (updated on 05 Jul 2017)	DOC
2017 JCIHK Attendance List - English (updated on 05 Jul 2017)	DOC
2017 JCIHK Recognition List - English (updated on 05 Jul 2017)	DOC
2017 JCIHK Recognition List - Chinese (updated on 05 Jul 2017)	DOCX
JCI Generic ppt template	PPT
2016 JCIHK Award Manual (adopted on 15 Feb 2016)	PDF
2016 JCIHK E-Bid Book Seminar I Powerpoint (PP Senator William Wong & PP Priscilla Wan)	PDF
Application for full affiliation to JCIHK	DOC

JCI World Congress Award Submission

**7 AUG 2017
11:59PM**

Pre-Entry Form
Submission

Deadline

**4 SEP 2017
8:00PM**

World Congress bidbook
submission

Deadline

**6-10 NOV
2017**

World Congress

**Amsterdam
Netherlands**



Award Period



17 SEP
2016

Multi-Entry

21 SEP
2017

****Any awards submission
not submitted in Pre-Entry Form
will not be considered**

Please submit this Pre-entry Form and Judge Nomination Form to NRRD Winita Yeung (winita.yeung@jcihk.org) and c.c. to NGLC Senator Zenith Lin (zenith.lin@jcihk.org) [on or before 7th August, 2017 23:59](#) .

HOW DO I ENTER THE JCI AWARDS PROGRAM?

WHICH CATEGORY DOES YOUR AWARD ENTRY FIT IN?  **START HERE**

- WHICH CATEGORY DOES YOUR AWARD ENTRY FIT IN?**
- JCI BEST OF THE BEST CATEGORIES**
 - Best National Flagship Program
 - Best National Growth and Development Program
 - Most Outstanding New Local Organization
 - Most Outstanding Local Organization
 - Most Outstanding New Member
 - Most Outstanding Member
 - Most Outstanding Local President
 - JCI MULTI-ENTRY CATEGORIES**
 - Best Local Community Empowerment Program
 - Best Long-term Community Development Program
 - Best Local Economic Development Program
 - Best Local Personal Skill Development Program
 - Best Local Growth and Development Program
 - Best Local UN Millennium Development Goal Project
 - Best Local Corporate Social Responsibility (CSR) Program
 - Best Inter-organization Collaboration Project
 - Best Local DMOIYARI Project

WHICH EVENT DO YOU WANT TO SUBMIT YOUR AWARD ENTRY TO?



AWESOME! YOUR NATIONAL ORGANIZATION IS ALLOWED TO SUBMIT ONLY **1 ENTRY** per category

THE PROGRAM, ORGANIZATION, OR PERSON, MUST BE NOMINATED FOR THEIR POSITIVE IMPACT BETWEEN JAN. 1 AND DEC. 31 OF THE PREVIOUS YEAR.



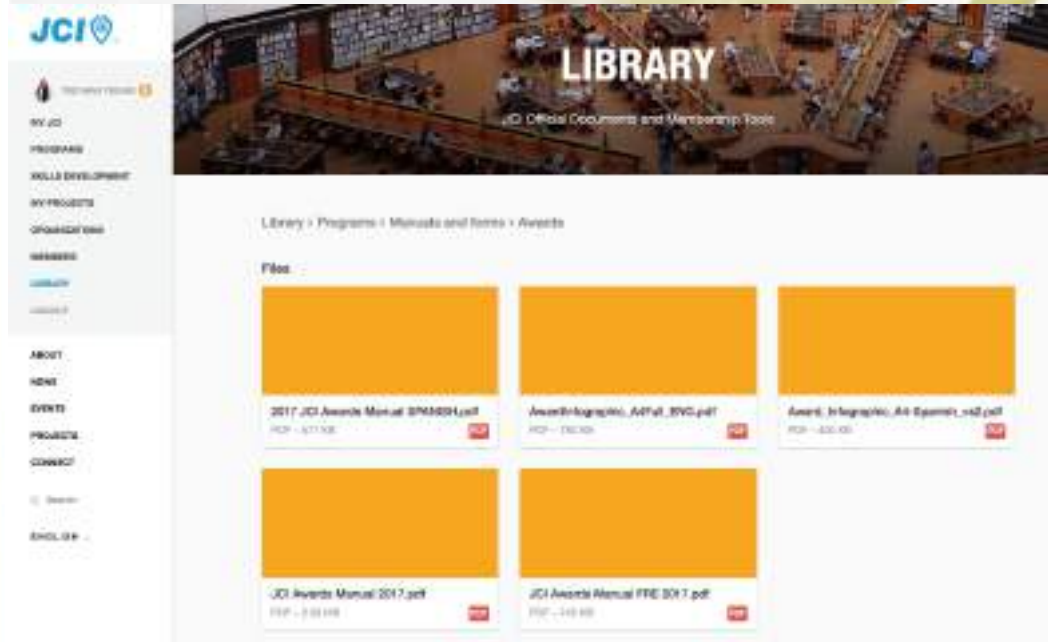
SEND IN YOUR NATIONAL ORGANIZATION'S BEST ENTRY! GOOD LUCK!

CONGRATULATIONS! PLEASE MAKE SURE YOUR ENTRY IS TRANSLATED INTO ENGLISH.

COOL! SEE YOU AT THE AREA CONFERENCE AWARDS PROGRAM. GOOD LUCK!

SUPER! SEE YOU AT THE WORLD CONGRESS AWARDS PROGRAM. GOOD LUCK!

Login to www.jci.cc and navigate to **Library → Programs → Manuals and forms → Awards**



Award Category – Multi-Entry



- 1) Best Local Community Empowerment Program
- 2) Best Long-term Local Community Development Program
- 3) Best Local Economic Development Program
- 4) Best Local Personal Skill Development Program
- 5) Best Local Growth and Development Program
- 6) Best Local Global Goals Project
- 7) Best Local Corporate Social Responsibility (CSR) Program
- 8) Best Inter-organization Collaboration Project
- 9) Best Local Peace Project

P.S. Maximum FIVE entries of each category below will be selected and submitted


JCI World Congress Judge Nomination

**7 AUG 2017
11:59PM**

World Congress
Award Judge
Nomination

Deadline




 國際青年商會香港總會
 Junior Chamber International Hong Kong

**NOMINATION FORM
FOR 2017 World Congress AWARD JUDGE**

Eligibility: The qualification of awards judges shall be
 (i) the Individual Member of his/her local chapter for at least 2 years and
 (ii) who is/has been the National Board of Directors of NOM or LOM President.
 (iii) obtain 2 years bidbook compilation experience.
 National President has the final rights

Personal Particulars of Nominee	
Nominee Name	
Chapter	
Year Joined JC	
Tel (Office)	
Tel (Mobile/Pager)	
E-mail address	
JC Experience	
Highest JCI position held	(Year)
Highest NOM position held	(Year)
Highest LOM position held	(Year)

- ◆ up to 6 judges will be selected
- ◆ National President has the final rights to appoint the qualified awards judges to 2017 JCI World Congress.

JCI World Congress Judge Nomination

The qualification of awards judges :

- (i) Individual Member of his/her local chapter for at least 2 years
- (ii) who is/has been the National Board of Directors of NOM or LOM President.
- (iii) obtained bid book compilation experience.

Submission

Useful Links

- **JCIHK Website:**
for submission of e-Bid Books (National Convention)
<http://www.jci.cc>
- **JCIHK Website**
<http://www.jcihk.org> → Members → Resources →
Administration // Records & Recognition
- **JCI Website:**
for submission of e-Bid Books (World Congress)
<http://www.jci.cc>

1. JCI.CC



2. JCI library

LIBRARY

JCI Official Documents and Membership Tools

Library

Folders

- Active Citizen Framework
- Corporate Identity
- JCI Foundation
- JCI Media
- JCI Senate
- Local Organization Resources
- Marketing
- National & Local Organizations
- National Organization Resources
- Official Documents**
- Partners
- Peace is Possible
- Programs
- Skills Development



JCI Active Citizen Framework

A Better World Begins Here

REVIEW | Monitor and Evaluate Results

It is important to monitor progress throughout the project to determine if the goals and intended impact are on track to be achieved. Finally, analyze data to measure the resulting positive change.

ANALYZE

Examine Community Needs

To enable communities to achieve sustainable impact, the community's needs must be analyzed and understood first in order to identify their root causes.



EXECUTE

Take Action

Once the need and root cause have been identified, active citizens take action by mobilizing resources, rallying support and implementing the project plan. By combining resources, the community is enabled to achieve even greater sustainable impact.

DEVELOP | Formulate Sustainable Solutions

By uniting with stakeholders from all sectors of society, projects are formulated to address the community's core needs and their root causes. Collaborators outline a project plan including goals, actions and desired outcomes. Solutions target three integrated stages of community development that drive a community toward prosperity.

① Health and Wellness

② Education and Economic Empowerment

③ Peace, Prosperity, and Sustainability





JCIHK Award Submission

07 . 08 . 2017 (Mon)	JCI HK Award Judge Nomination Deadline JCI HK Bidbook Pre-entry Form Submit Deadline JCI WC Award Judge Nomination Deadline JCI WC Award Pre-entry Form Submit Deadline
21 . 08 . 2017 (Mon)	JCI HK Bidbook Submission Deadline (before 8pm)
31 . 08 . 2017 (Thu)	JCI HK Award Judge Briefing Session
03 . 09 . 2017 (Sun)	JCI HK Award Judging Day
04 . 09 . 2017 (Mon)	JCI WC Bidbook Submission Deadline
22-24 . 09 . 2017	52nd National Convention and Award Presentation



For any enquiries, please contact National R&R Team :

- National Records and Recognition Officer, **Katie Tsang**
Email : katie.tsang@jcihk.org
- National Records and Recognition Officer, **Steven Chow**
Email : steven.chow@jcihk.org
- National Records and Recognition Director, **Winita Yeung**
Email : winita.yeung@jcihk.org
- National General Legal Counsel , Senator **Zenith Lin**
Email : zenith.lin@jcihk.org

Q&A
Open Discussion

