

JCIHK Library Form

Name : _____ Position : _____ Chapter : _____ Tel (Mobile) : _____	Borrow Item : _____ Borrowing Date : _____ Return Date : _____
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Remarks: The borrower should be responsible for handling it in good order.
 The replacement cost should be borne by the borrower. The charge is calculated from the borrowing date. The maximum borrowing period shall be ten days.

Borrower's Signature: _____ Date: _____

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For Office Use Only

A Cheque Deposit (Cheque No. _____) of HK\$500.00

HK\$500.00
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Received the above deposit fee by: _____
(Chamber Office's Staff Name)

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Date of return: _____

Refund of Deposit:	HK\$500.00
Overdue Day(s) _____ No. of Days x \$5.00	HK\$

Total refund amount:	HK\$
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Received By: _____ Staff Signature: _____